

Safety Meeting Minutes

Jan. 24, 2006

Meeting was called to order at 6 pm.

In Attendance: Mike Hardis, Pat Graham, John Carpenter, Melody Miller, Mayor Kongsdorf, Chief Patalon, Chief Sward + Chief Jenkin.

First Item of Discussion: Time Sheets

Instructions were clarified and areas follows:

- Fire doesn't fill in run #
 - Employee leaves timesheet at station
 - Employee signs in the comment section
 - Supervisors review and turn in to Village office
- It was agreed to have a trial run with the new sheets and see how it goes; and if deemed necessary, the Safety Committee will meet with the Supervisors to make any changes that are needed to benefit everyone involved. Possibly order new ones later on.

Second Item of Discussion:

It was agreed that if a Fire/Ems person is going to take a leave that they (supervisors) need it in writing and a copy should be turned in downtown to Village office.

Third Item of Discussion:

Sheriff Dispatching Fees

Chief Sward stated he does not feel the proposal is in line with the County.

He would recommend we send a letter of support in the 30%/70% split



He questioned just who exactly figures out our fees also.

Fourth Item of Discussion:

Gossip and Confidentiality - I spoke that it has come to my attention that some village employees are engaging in some unprofessional behavior in regards to this. As supervisors, we need to get a handle on what we can.

Gossip is going to happen - no matter what.

But repeating rumors or repeating something confidential is not acceptable. Ex. EMS employee stating at EMS meeting on Thursday 1/19/06 that she had a friend who is a village employee and this employee told her she is concerned about things she has heard concerning the EMS dept. Bottom line: There's no need to fuel rumors.

Fifth Item of Discussion:

Discussion on the Ethics Seminar

It was clarified that we have to go by the state's laws in regards to nepotism.

Also - that paid volunteers are subject to the same as the full time village employees.

We can go stricter with rules; we just can't bypass the ones they have set. The mayor is going to check the Ohio Revised Code.

Chief Patalon spoke to Committee members in regards to the last Council meeting. He wanted us to know he was down at Village Hall at 6:30 pm and asked the Village Clerk if he needed to be there for issues w/ his dept. etc. and he was told "no". The Mayor confirmed that he actually asked twice with the Mayor present. He stated nothing was said to him about the purchase order or the price increase for the P.E.P. class and that the Village did not receive a bill - it was just a flyer.

He stated that the Village now has a "black eye" with Westfield Center and Jack Snoddy in particular.

I decided I will call Jack Snoddy and I believe the Mayor may as well. There were questions on where the flyer came from and the price changes also.

Chief Patalon also informed members he will probably be coming to Council to ask for several (possibly five) new pagers. He is working on getting a quote.

Meeting Adjourned at 8 pm.

Submitted by:
Melody Miller
Safety Supervisor