

**BOARD OF PUBLIC AFFAIRS
MEETING**

**Tuesday, July 17, 2007
9:00 A.M.**

The Lodi Board of Public Affairs met on the above date for a Regular Meeting with the following Board Members present: Anderson, Geissman, and Goodrow. The meeting was called to order at 9:03 A.M.

Also in attendance were Village Solicitor Ted Lesiak, Clerk/Treasurer Annette Geissman, and Utility Superintendent Don Eaken.

A motion was made by Anderson and seconded by Geissman to approve the minutes of the July 3, 2007, Regular Meeting. Upon roll call: Aye – Anderson, Geissman, and Goodrow. Nay – None.

NEW BUSINESS

Electric Public Power Week CFL Promotion – It was determined that the Board will participate in the Compact Fluorescent Light promotion offered by AMP-Ohio for Public Power Week (Oct. 7-13, 2007). The light bulbs will be offered to our customers for purchase at the following price: first four light bulbs at \$1.00 each, additional light bulbs at our cost. Board Member Geissman will contact AMP-Ohio for further details.

OLD BUSINESS

I-71/SR 83 Service Area – No new information. Board Members are waiting for a reply from Jim Troike from the Medina County Sanitary Engineer's Office regarding the letter sent to him addressing this service area.

Status of Meter Issues Caused by New Electric Rates – Utility Superintendent Don Eaken is waiting for price estimates from GPD & Associates to complete this project. Eaken reported that the commercial meter power factor may need to be changed. Don will provide a copy of the current Ordinance to the Board to determine whether or not changes need to be made.

Status of Schultz Sub-Station Work – This project has not been done yet.

Status of Electric Building Repairs – It was determined that more work is needed to complete the gutter work at the electric building. Utility Superintendent Don Eaken will research materials needed to complete the job properly. Don will also contact the contractor involved to inform him that the Board will not use his services for the Harris Road Electric Warehouse siding project. Don will gather additional detailed quotes for the siding work needed at the Harris Road Electric Warehouse.

Status of Pilot Water/Oil Separator Tap – The tap fee has been paid by Pilot. The water/oil separator has not been installed yet.

Status of Emergency Connection with Medina County – An agreement has not been reached with Medina County at this time for this connection.

Status of Burbank Water Proposal – No new information.

Status of Water Filter Rebuild – The bid has been accepted. The actual work for this project will begin in the fall.

Fire Hydrant Replacement – The Board requested hydrant replacement plans and information for the next Board Meeting. It was stressed that this project must take top priority. Cost estimates are also needed in order to plan for the necessary expenditures. A comprehensive replacement plan is also needed for all existing 4" water lines, and also needs to include cost estimates. It was suggested that grants possibilities be explored to fund these projects. It was suggested that grants may be available to address areas where fire safety is an issue.

Utility Superintendent Don Eaken reported that WODA Group has inquired about the tap fee for their apartment building project. It was determined that master meters will be used and the Board will bill WODA Group for water usage. WODA Group will be responsible for collecting from their tenants. The tap fee will be calculated according to the meter size.

Utility Superintendent Don Eaken reported that ODOT will begin the project on Rt. 83 near Miller Brother's next spring. There is not enough time to complete the preliminary electric work in order to start this fall.

Utility Superintendent Don Eaken reported that Waste Water Foreman Roland Jenkin would like to purchase a gear reduction unit for the waste water press at an approximate cost of \$2,000. Board Members inquired as to whether or not the O & M manual addresses alterations to the press. They also requested that a written recommendation be obtained from the press manufacturer regarding the modification in question. It was suggested that Village Engineer Gary Daugherty be contacted to get his recommendation for this change. It was also suggested that Westfield be contacted to see what they have done with their press as they have the same press in their facility. Don Eaken will gather the requested information for the next Board Meeting.

A motion was made by Goodrow and seconded by Anderson to go into executive session to discuss and review the Superintendent's job description. Village Solicitor Ted Lesiak and Utility Superintendent Don Eaken were invited to join the executive session. Upon roll call: Aye – Goodrow, Anderson, and Geissman. Nay – None.

A motion was made by Anderson and seconded by Geissman to come out of executive session with no action taken. Upon roll call: Aye – Anderson, Geissman, and Goodrow. Nay – None.

The next regularly scheduled Board Meeting will be held Tuesday, August 7, 2007, at 9:00 A.M.

There being no further business to come before the Board, a motion was made by Goodrow and seconded by Geissman to adjourn the meeting. Upon roll call: Aye – Goodrow, Geissman, and Anderson. Nay - None.

Daniel Goodrow
Board President

Annette Geissman
Clerk/Treasurer