

**BOARD OF PUBLIC AFFAIRS
MEETING**

**Tuesday, September 5, 2006
7:00 P.M. Village Hall**

The Lodi Board of Public Affairs met on the above date for a Regular Meeting with the following Board Members present: Goodrow, and Geissman. Anderson was absent.

Also in attendance were Village Solicitor Ted Lesiak, Clerk/Treasurer Annette Geissman, Utility Superintendent Don Eaken, Mayor Thomas Longsdorf, and Village Engineer Gary Daugherty.

A motion was made by Geissman and seconded by Goodrow to approve the minutes of the August 22, 2006, Regular Meeting. Upon roll call: Aye Geissman and Goodrow. Nay - None.

A motion was made by Geissman and seconded by Goodrow to approve the monthly bills for July and August. Upon roll call: Aye Geissman and Goodrow. Nay None.

Old Business

Love s Travel Service Area Contract Village Solicitor Ted Lesiak will write a letter to Jim Doutt from Medina County Economic Development, to request his assistance with reaching an agreement for Lodi to serve the Love s Travel area.

Tap Fees Different calculation methods for determining tap fees were reviewed by the Board. It was determined that our current tap fee base rate needs to be changed to \$1250. Policies for broken meters were also reviewed. It was determined that the Board may want to charge a replacement cost when a meter is damaged by a customer. The possibility of the Board replacing the meter the first time it is damaged was discussed. If subsequent meters are broken, the customer should be billed for the replacement meter. Language of this nature may be added to the new tap fee ordinance.

Comprehensive Meter Replacement Plan Utility Superintendent Don Eaken had no report. Board Member Geissman reported that he had met with Village Utility Employees to discuss a meter replacement plan. Geissman will present a plan at the next Board meeting. This plan will be acted upon once the electric demand rate is eliminated.

Chevy 2500 HD 4X4 Replacement The Board reviewed quotes to purchase a new Chevy 2500 4X4 pickup truck for the electric department. A motion was made by Geissman and seconded by Goodrow, for an expenditure of \$20,395.50 to Norris Chevrolet, for the purchase of the new pickup truck. The old pickup truck will be sold at the upcoming village auction. Upon roll call: Aye Geissman and Goodrow. Nay None.

EPA Approval of Contingency Funds A letter was sent to the Ohio EPA on August 30, 2006, to request the use of the contingency fund portion of the OWDA Sewer Loan. No reply has been received yet. Village Engineer Gary Daugherty explained that in order to accomplish the sewer plant driveway project, the contract with Cedar Bay Construction will need to be re-opened. To re-open the contract, a fee will be charged totaling 10% of the project costs. Board Member Geissman expressed that he still feels this project does not need to be done.

Emergency Connection to Medina County Water Supply This project has not been started. Utility Superintendent Don Eaken will contact the property owner involved in order to make arrangements for this connection. Don will contact the property owner before the next Board meeting. Board Member Goodrow stressed the importance of completing this project.

Sanitary Sewer Inflow and Infiltration Village Engineer Gary Daugherty gave an overview of all that has been in prior years to identify problem areas for inflow and infiltration. Most of the investigative work was done several years ago. Nothing has been done recently. The Board discussed installing storm sewer meters in the spring. The water flow needs to be monitored at least from May through July of next year. Utility Superintendent Don Eaken will get meter prices for this project. Board Member Goodrow also stressed the need to inspect the current storm sewers to identify problems that may have contributed to the flooding during heavy rains this year.

New Business

Replacement of Yearly Water Rate Increase Resolution 1550 The replacement of this Resolution was discussed. The Board will pass a new Resolution allowing for an annual increase of one cent per hundred gallons of water (ten cents per thousand). The resolution will remain in effect for three years. The Board will have three readings of the Resolution.

Sewer Rate Analysis The need for a sewer rate increase was discussed. The sewer fund balance will continue to decrease each year with the present rate structure in place. The required debt service payment amounts will continue to deplete the fund. It was determined that an evaluation of anticipated revenue and expenditures needs to be made in order to determine what the rate needs to be. Once the desired rate is determined, the Board may want to incrementally increase the rate every six months, or possibly yearly, until the desired rate is in place. Clerk/Treasurer Annette Geissman will begin to prepare figures for this analysis.

Billing Adjustments

The Board considered a request from Lodi Foundry to remove a late fee of \$191.38 from their bill (acct. #33200.1 and 33202.1). After some discussion the request was denied by the Board.

Clerk/Treasurer

A motion was made by Goodrow and seconded by Geissman for an additional expenditure of \$40 for the purchase of computers for the Clerk/Treasurer s'office. Three years of service contract coverage, rather than one year, was available for the computers for an additional expenditure of \$40 after all rebates involved. Upon roll call: Aye Goodrow and Geissman. Nay None.

Superintendent

Utility Superintendent Don Eaken presented a list of Utility items to be auctioned at the upcoming village auction. A motion was made by Geissman and seconded by Goodrow, to authorize the list of items to be auctioned. Upon roll call: Aye Geissman and Goodrow. Nay None.

Utility Superintendent Don Eaken reported that additional conversations with Buck Adams from Medina Co. Emergency Management revealed that grant money may not be available next year for the water plant fencing project. Board Member Geissman will contact the Ohio EPA Division for Small Water Systems to inquire about available grant money.

The next regularly scheduled Board Meeting will be held Tuesday, September 19, 2006, at 7:00 P.M.

There being no further business to come before the Board, a motion was made by Geissman and seconded by Goodrow to adjourn the meeting. Upon roll call: Aye Geissman and Goodrow. Nay - None.

Daniel Goodrow
Board President

Annette Geissman
Clerk/Treasurer